ST LUKE’S CATHOLIC PRIMARY SCHOOL
PARENTS & FRIENDS ASSOCIATION
MEETING MINUTES

FOR THE MEETING HELD ON Wednesday 25 June 2014 COMMENCING AT 7.30pm

Attendees:
David Hunter
Tracy Detata
Larissa Jones
Those recorded in the attendance book

Apologies:
Nicky Francis

1. CONFIRMATION OF PREVIOUS MINUTES
   The minutes of the meeting held on 14th May 2014 were confirmed as a true and accurate record. Forwarded by John Mason and seconded by Angela Vlam

2. MATTERS ARISING FROM PREVIOUS MINUTES
   Nil

3. CORRESPONDENCE INWARDS
   Invoice from P&F Federation. This is voluntary and we have received no value out of it in the last few years. Tracy will request further information from the federation

4. CORRESPONDENCE OUTWARDS
   Letter to Bunnings Warehouse requesting a possible donation of BBQ.

5. PRINCIPALS REPORT – David Hunter
   1st Communion
   The year 4 children received the sacrament of Eucharist over the weekend. My initial feedback has been very positive about the different format as per the Archbishop’s plan. If you have feedback, this may be offered via email through the school contact email address.

   School Photos
   These are supposedly being packed today and shipped tomorrow. They will be sent home on Friday

   Kindergarten 2015
   The kindergarten sessions will be on same days in 2015. This will mean Mon, Tues (all day) and Wed (half day).

   Parent Teacher Interviews
   Bookings on line as per the newsletter. Open tomorrow morning.

   Interschool Winter Carnival
   Tomorrow. See newsletter for venues.

   Whole school Mass- end of term
   Wednesday, 9.00am in the church. Feedback from parents.

   Performing Arts Date
   P&F donation of dance costumes

   Blinds for Dance Hall
   Board ok with P&F paying for. Dance area approx. $1400 and the visual arts approx. $800

   Visual Arts materials
   Can we proceed?
I would kindly like to request the following items for the Visual Arts program:

* 2 class sets of A4 picture frames for Year 6. Pastel studies as Graduation gifts for their families. Priced at $5 per frame from IKEA. Approx. 65 frames = $325.00 For display in the front office.

* Art books and posters from the Art Gallery bookshop. [approx $300]

**School Website Upgrade**
Progress being made. The initial brief has been given to the web designer. Sample copies of possible designs have been produced and will be looked at by staff. Any P&F requirements (pages, links) should be outlined for consideration. Still hopeful the website will be live by early 3rd term.

**St Elizabeths finishing**
St Elizabeths will be moving into their new school at the conclusion of 2nd term.

**Kiss and Ride Name Plates**
These have been distributed. Some take-up by parents. Teachers have reported that is easier and quicker to get children into cars as a result, particularly when we have relief teachers.

**Tuning Into Kids**
Unlikely that this year’s planned series of parent seminars will go ahead. This is due to the restructuring of NGSP service.

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### 6. TREASURER’S REPORT

The cash at bank balance for the P&F Association at 23 June 2014 is $55107.01. Our term deposit has matured and is no longer on term deposit. I suggest that we put $30,000 back in term deposit.

The receipts since our last meeting have been:

1. TD - $23036.67
2. Pie Day Income - $4497.35
3. NANGA bush camp - $6664.50
4. Interest - $35.78
   - Total received $34234.30

Money received by Beau Haulage has since been repaid to St luke CPPS

Payments made include Footy tipping $400.00, Westside BUS $3080.00, LP Learning Mathletic $5100.00, Nanga Bush Camp $4603.00, Bop til you drop (disco) 50% deposit was made $267.50, and Pie day expenses $2791.66

Total Profit from the Nanga Bush Camp was $2061.50 plus canoe money $125.00 – Total $2186.50.

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### 7. FUNDRAISING REPORT

- Sandra Sojka booked disco
- St Lukes parents night. Class Reps to email to see what response we get.
- Nicole Barrett looking into Art Fundraiser. Michelle (Art Teacher) to advise
- Sarina Labtouche has agreed to organise Movie night fundraiser
- Follow up Nikki Francis about Kidz a buzz
8. BOARD REPORT – Nicole Barrett:
Board Meeting on 18th June

- Treasures report was presented and accepted
- School may require P&F support for funding to replace electronic whiteboards or TV’s, as the current ITC budget may not cover the costs. There was no cost specified at this time.
- Extensive conversation regarding the school uniform. The majority of the board members agreed that it is important for the students to present well publically as this reflects on the school and that there is an expectation from parents sending their students to a private school to wear a uniform. It was suggested that an option be given to the girls to wear skorts. This was supported by the board members and the skorts will be available in the uniform shop. Jodi Lyra expects to have sizes to try and then order in for those requiring. This “option” will be a trial. If the majority of girls choose to wear skorts, a further discussion (possibly in a year’s time) will determine if this becomes compulsory for girls. The colour will be the same as the rugby shorts currently worn. Cost will be $7

- There was some discussion re: the use of the old kindy room but nothing concrete has been decided.

9. GROUNDS REPORT – Jason Noonan
Jason spoke with Mr Plant and was advised there was nothing to be done at the moment

10. GENERAL BUSINESS

- Anita Puglise nominated and was voted in as a general committee member in charge of communications

- John Mason advised he still has quite a lot of items left from the Father Daughter camp.

- John Mason & Nicole Barrett raised cyber control and moshy monsters. David Hunter advised it is the school version

- Nicole Barrett spoke about Nature Play passports. It was agreed by David that they would be ordered and distributed to children in note folders. This passport is free.

- Verma raised can we use school facilities for holiday workshops. David advised if you have ideas he’s happy to discuss.

11. DOOR PRIZE
David Hunter drew the door prize. The lucky winner was John Mason

12. NEXT MEETING
The next meeting will be held:-
Date: Wednesday 13th August 2014
Time: 7.30pm
Venue: St Luke’s Catholic Primary School Library

The meeting closed at 8:52pm

___________________________   _______________________
Tracy Detata     Date
P&F President
Items RESOLVED and being attended to from Previous Meetings

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Date</th>
<th>Person Responsible</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Website Upgrade</td>
<td>25.9.13</td>
<td>David</td>
<td>Currently in development</td>
</tr>
<tr>
<td>Quotes to get blinds for the Performing Arts Centre</td>
<td>2.4.14</td>
<td>David</td>
<td>Quotes received P &amp; F agreed to contribute</td>
</tr>
<tr>
<td>Class Rep lists</td>
<td>2.4.14</td>
<td>Tracy</td>
<td>Emailing reps</td>
</tr>
<tr>
<td>Parent Cyber Safety forum</td>
<td>2.4.14</td>
<td>David</td>
<td>John Mason and Nikki Barrett both suggested that they may be able to source someone for this</td>
</tr>
<tr>
<td>Xmas card fundraiser</td>
<td>2.4.14</td>
<td>Nicki Barrett</td>
<td>Need to discuss and involve Michelle Bryant. Has now received all of the information and will liaise with Michelle</td>
</tr>
<tr>
<td>Facebook link to free soft wear</td>
<td>2.4.14</td>
<td>David</td>
<td>David speaking with teachers about their recommendations</td>
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<tr>
<td>P&amp;F to pay for sport clinics</td>
<td>2.4.14</td>
<td>David</td>
<td>David speaking with Rob</td>
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<tr>
<td>P&amp;F to fund any repairs or new sporting equipment</td>
<td>2.4.14</td>
<td>David</td>
<td>David speaking with Rob</td>
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<tr>
<td>P&amp;F to fund new take-out Kindy playground equipment</td>
<td>2.4.14</td>
<td>David</td>
<td>Progressing</td>
</tr>
<tr>
<td>End Of Year Christmas Function</td>
<td>2.4.14</td>
<td>Nikki Francis</td>
<td>Year group reps to advise re the responses received re interest in this event.</td>
</tr>
<tr>
<td>Art supplies requested by Mrs Bryant</td>
<td>14.5.14</td>
<td>David</td>
<td>P &amp; F agreed to fund supplies as requested</td>
</tr>
<tr>
<td>Should we pay P&amp;F Federation fees?</td>
<td>25.6.14</td>
<td>Tracy</td>
<td>Tracy to speak with the federation to ask about what they do for us.</td>
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